

The purpose of this form is to provide the LCLS QA Coordinator with data to establish a quality assurance training profile for training activities.

LCLS Cost Account Managers are requested to complete and return this form to LCLS QA Coordinator whenever new personnel are authorized to perform work for the LCLS Project, or when personnel responsibilities are changed.

The following section should be completed by the employee's Cost Account Manager:

First Name	<input type="text" value="Tom"/>
Last Name	<input type="text" value="Barsz"/>
Badge No	<input type="text" value="40647"/>
Starting Date	<input type="text" value="12/20/2004"/>
Telephone number	<input type="text" value="630-252-9177"/>
Fax number	<input type="text" value="630-25-1512"/>
Pager number	<input type="text" value="4-9097"/>
email address	<input type="text" value="tbarsz@aps.anl.gov"/>
Office Location	<input type="text" value="B401 C4243"/>
Supervisor Name	<input type="text" value="S. Milton"/>
Job Title	<input type="text" value="Quality Assurance Coordinator"/>

Primary Responsibilities

Check if this person will be performing any of the following activities. (The purpose of the checkboxes is tell the LCLS QA Coordinator which subject to include in QA Training Activities)

- | | |
|---|--|
| <input checked="" type="checkbox"/> ANL PARIS Activities | <input checked="" type="checkbox"/> Use or Approval of LCLS Procedure |
| <input checked="" type="checkbox"/> ANL AMOS Activities | <input checked="" type="checkbox"/> Creation or Approvals LCLS Specifications or Statements of Wor |
| <input checked="" type="checkbox"/> ANL Service Groups | <input type="checkbox"/> Inspection or Testing Activitie |
| <input checked="" type="checkbox"/> Design Activities | <input type="checkbox"/> Assembly Activities |
| <input checked="" type="checkbox"/> Procurement of non-catalog Hardware | <input type="checkbox"/> Installation Activities |
| <input checked="" type="checkbox"/> Procurement of non-catalog Software | <input type="checkbox"/> Maintenance Activities |
- Receipt or Installation of High Strength Fasteners, Circuit Brakers, Current Transformers, Fuses, Resistors, Switchgear, Overload and protective relays, Motor Generator Sets, DC power supplies, AC inverters, Transmitters, Computer Components, Semiconductors, Pipe fittings, Valves, Flanges, Pumps, Pipe Supports, Unistrut, Threaded rod, O-rings, Seals, Weld filler material. (Checking this box will result in Suspect/Counterfeit Parts Orientation by the LCLS QA Coordinator)

The following section is optional and should be completed by the employee:

Previous Experience

Professional Goals

Degrees, Certifications or memberships attained or maintained

Hobbies or Personal Interests

Return this form to LCLS QA Coordinator Tom Barsz, B401 C4243 or have the employee bring it to their LCLS QA Orientation.